



# SOUTHEAST UNIVERSITY

UGC & Government Approved

## Permanent Campus

251/A & 252, Tejgaon I/A, Dhaka-1208, Bangladesh  
Tel: 8878502, 8878497, 8870474, 8870475, 8870476, Ext: 114, 110  
Fax: 880-2-55034109, E-mail: info@seu.ac.bd

## Administrative Building & Admission Office

House-64, Road-18, Block-B, Banani, Dhaka-1213, Bangladesh

**For Inquiry:** 55034125-28, 55034192, Fax: 880-2-55034109

**Only for Admission info:** 55034135, Ext: 326, 330, 333, 341, 342

Cell: 01766348518, 01911781327, 01632261081, E-mail: admission@seu.ac.bd

# Admission Fall 2017

For more information, please visit

[www.seu.ac.bd](http://www.seu.ac.bd)

[www.facebook.com/seu.official.info](https://www.facebook.com/seu.official.info)

## A. UNDERGRADUATE PROGRAMS:

Name of Program	Total Credits Required	Tuition Per Credit (Tk)	Total Tuition (Tk)	Admission Fee Non refundable (Tk)	Student Activity Fee (Tk)	Laboratory Fee (Tk)	Non credit subject fees (Tk)	Annual Insurance Premium (Tk)	Other Charges (Tk)	Library Fee (Tk)	Approximate Total Cost (Tk)
<b>BSc in CSE</b> 4 year	144	4,000	5,76,000	15,000	6,000	24,000	12,000	100	6,000	2,000	<b>6,41,100</b>
<b>BSc in EEE</b> 4 year	144	4,000	5,76,000	15,000	6,000	24,000	12,000	100	6,000	2,000	<b>6,41,100</b>
<b>B. Pharmacy</b> 4 year	160	3,750	6,00,000	15,000	6,000	24,000	11,250	100	6,000	2,000	<b>6,64,350</b>
<b>BSc in Textile Engg.</b> 4 year	160	3,500	5,60,000	15,000	6,000	30,000	10,500	100	6,000	2,000	<b>6,29,600</b>
<b>B. Architecture</b> 5 year	190	3,200	6,08,000	15,000	6,000	30,000	9,600	100	6,000	2,000	<b>6,76,700</b>
<b>BBA</b> 4 year	124	4,300	5,33,200	15,000	6,000	2,000	12,900	100	6,000	2,000	<b>5,77,200</b>
<b>LLB (Hons)</b> 4 year	147	3,500	5,14,500	15,000	6,000	2,000	10,500	100	6,000	2,000	<b>5,56,100</b>
<b>BA in English (Hons)</b> 4 year	120	3,000	3,60,000	15,000	6,000	2,000	9,000	100	6,000	2,000	<b>4,00,100</b>
<b>BSS in Economics (Hons)</b> 4 year	120	3,000	3,60,000	15,000	6,000	2,000	-	100	6,000	2,000	<b>3,91,100</b>
<b>BA in Bangla (Hons)</b> 4 year	120	800	96,000	15,000	6,000	-	-	100	6,000	2,000	<b>1,25,100</b>

## B. POSTGRADUATE PROGRAMS:

Name of Program	Total Credits Required	Tuition Per Credit (Tk)	Total Tuition (Tk)	Admission Fee (Tk)	Student Activity Fee (Tk)	Annual Insurance Premium (Tk)	Other Charges (Tk)	Library Fee (Tk)	Approximate Total Cost (Tk)	
<b>MBA (Regular)</b> 20 month	60	4,000	2,40,000	15,000	2,500	100	2,500	2,000	<b>2,62,100</b>	<p><b>Guidelines:</b></p> <ul style="list-style-type: none"> <li>● HSC (appeared) candidates may sit for the admission test on the basis of an undertaking.</li> <li>● Foreign students are encouraged to apply.</li> <li>● GED is NOT acceptable.</li> </ul> <p><b>Admission Test Exemption:</b></p> <p>Admission test may be exempted based on Combined GPA in SSC &amp; HSC (GPA requirement varies across disciplines).</p> <ul style="list-style-type: none"> <li>● Requirements may change if there is a change in admission policy.</li> </ul>
<b>MBA</b> (Special course waiver available for BBA Students)	36	4,000	1,44,000	15,000	1,500	100	1,500	2,000	<b>1,64,100</b>	
<b>MBA (Executive)</b> 16 month [Classes are conducted only on Friday/Evening (working day) at Banani Campus]	48	4,000	1,92,000	15,000	2,000	100	2,000	2,000	<b>2,13,100</b>	
<b>MBA (Executive)</b> 16 month (Classes on Fridays at Tejgaon Campus)	48	4,000	1,92,000	15,000	2,000	100	2,000	2,000	<b>2,13,100</b>	
<b>LLM</b> 1 year	31	2,000	62,000	15,000	1,500	100	1,500	2,000	<b>82,100</b>	
<b>MA in English</b> 1 year	36	2,500	90,000	15,000	1,500	100	1,500	2,000	<b>1,10,100</b>	
<b>MA in Bangla</b> 1 year	45	650	29,250	15,000	1,500	100	1,500	2,000	<b>49,350</b>	
<b>MDS</b> 16 Month	39	2,500	97,500	15,000	2,000	100	2,000	2,000	<b>1,18,600</b>	

## ADMISSION REQUIREMENTS

### For Undergraduate Programs:

- A student should have at least second division or minimum GPA of 2.5 in both SSC & HSC examinations or a minimum GPA of 2.00 in SSC or in HSC, combined total being not lower than 6.00
- A student must have at least 5 subjects in O Level and 2 subjects in A Level (Must have minimum B grade or GPA 4.00 in 4 subjects and minimum C grade or GPA 3.50 in 3 subjects) in the scale of A=5, B=4, C=3, D=2, E=1
- For the children of Freedom Fighters: A minimum GPA of total 5.00 in SSC and HSC examinations (Freedom Fighters Certificate must be produced).
  1. **CSE/EEE/ARCHITECTURE:** Candidate must have Math at HSC level. } *Course waiver allowed for Diploma Engineers for admission in B.Sc. Programs*
  2. **Textile:** Candidate must have Math, Chemistry and Physics at HSC level.
  3. **B. Pharmacy:** Candidate must have Math, Chemistry, Biology & Physics at HSC level. (Candidates without Mathematics in HSC may apply but he/she must have Higher Mathematics in SSC)

### For Postgraduate Programs:

1. **MBA (Regular) :** At least a Bachelor degree with minimum 2nd division/class or CGPA of at least 2.00
2. **MBA (Special course waiver available for BBA Students) :** At least a 4-year BBA degree with a minimum CGPA of 3.00
3. **MBA (Executive) :** At least a Bachelor degree with minimum 2nd division/class or CGPA of at least 2.00 and at least 2 years' work experience after graduation.
4. **MBA (Classes are conducted on Friday) :** At least a Bachelor degree with minimum 2nd division/class or CGPA of at least 2.00 and at least 2 years' work experience.
5. **LLM (1 year) :** At least an LLB (Hon's) degree with CGPA of 2.25
6. **MA English (1 year) :** At least a BA (Hon's) in English degree with minimum 2nd division/class or CGPA of at least 2.00
7. **MDS :** At least a Bachelor degree with minimum 2nd division/class or CGPA of at least 2.00
8. **MA Bangla (1 year) :** At least a BA (Hon's) in Bangla degree with minimum 2nd division/class or CGPA of at least 2.00

### Instructions for Undergraduate & Postgraduate Programs:

1. Students who got themselves admitted with fake Certificates will not be given degree Certificates and shall not be allowed to attend the convocation.
2. In case of major in Textile & Apparel Merchandising Tk. 5,000 will be added as Laboratory fees.
3. A student should have at least second division or minimum GPA of 2.5 in both SSC & HSC examinations or a minimum GPA of 2.00 in SSC or in HSC, combined total being not lower than 6.00

## ADMISSION PROCEDURE:

The completed Application Form must be submitted to the Admission Office with the following documents:

1. Admission Form on payment of Tk. 500/-
2. Attested copies of all academic certificates and mark sheets along with original (2 Sets)
3. 4 Copies recent photograph (passport size), Student's NID/Birth certificate and Guardian's NID photocopy attested.
4. Attested Job experience certificate (only for 48 credits MBA).

Mode of Payment:		Semester wise Payment mode:	
Fees payable at the time of Admission		1st installment	40%
Admission Fee : Tk 15,000 (Non refundable)		(During Registration)	
Library Fee : Tk. 2,000 (Non refundable)		2nd installment	30%
Insurance Premium : Tk. 100 (Per year)		(Before Mid Term)	
<b>Total : Tk. 17,100</b>		3rd installment	30%
		(Before Final Exam.)	

## TUITION FEE WAIVER:

### For Undergraduate Programs:

Sl	Level of Score: HSC (excluding 4th subject)/ O & A Level	Waiver/Scholarship	Required CGPA to continue waiver
1	5.00	O Level-5 A's in one sitting/7 A's in two sittings & A Level-2 A's in one sitting	3.50
2	4.80-4.99	O Level-5 A's in two sittings & A Level-2 A's in one sitting	
3	4.50-4.79	O Level-4 A's in one sitting & A Level-1 A	
4	4.00-4.49	O Level-3 A's in one sitting & A Level-1 A	

- Additional 10% waiver for Female students, who are eligible for waiver based on their HSC result
- Tuition waiver will remain valid during the 1st three (3) semesters & will be reviewed in the fourth (4) semester based on their CGPA as per SEU tuition rules
- All categories of waiver rules for undergraduate students are subject to the condition that there was no break of study at SSC & HSC levels

### For Postgraduate Programs:

- At least 3 applicants coming from any particular corporate body or organization will be treated as a special group. This group will be eligible for 15% tuition waiver. (Student has to maintain CGPA 3.00 in each Semester to continue waiver. Any one failing to achieve desired CGPA his/her waiver will be cancelled)

### For Undergraduate & Postgraduate Programs:

1. Siblings and spouse will be eligible for 25% Tuition waiver & this will remain valid in the subsequent semesters if the semester result is not less than CGPA 3.00 (Only one applicant will get the waiver).
2. Children of Freedom Fighters will be eligible for 100% tuition waiver & this will remain valid in the subsequent semesters if the semester result is not less than CGPA 2.50.
3. Merit Scholarship is available for students who get CGPA above CGPA 3.75 in their semester final results. **[Except MBA (Executive) and MBA (Friday)]**
4. Need based Tuition waiver is also available for deserving students.
5. Tuition waiver will be granted only on the basis of results of offered courses. If anyone drops any course/s, he/she will not be allowed any tuition waiver. Student must take minimum 12 credits for Undergraduate & 9 credits for Postgraduate Programs in a semester.
6. Tuition waiver will be applicable only for tuition fees. No waiver will be allowed in case of re-take & internship/research/project/dissertation.
7. Credit transfer/Course waiver is available for the students who have minimum CGPA 2.50 from their previous institution.

All payment should be made through Midland Bank, only SEU Campus or Dhaka Bank, Shahjalal Bank Ltd. (**Only Banani Branch**), Prime Bank, Midland Bank (**any other Branch**).

The University authority reserves the rights to change the fee structure at any time.

**REGISTRAR**