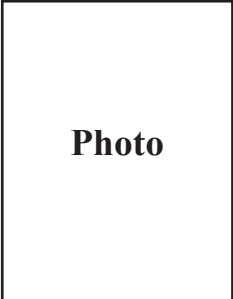




SOUTHEAST UNIVERSITY

House - 64, Road -18, Block - B Banani, Dhaka - 1213
(Examination Office: House - 95, Road - 4, Block - B, Banani - 1213, Tell: 8835699)



Photo

Application for Correction of Final Transcript and Provisional / Original Certificate

* Name: (In block letters) ID No.

* Father's Name:

(Name & father's name should be written as per SSC or its equivalent Certificate.)*

Program:, Batch:, Center:

Enrolment Semester: Completion Semester:

Major: (for MBA/BBA)

Mailing Address:

Contact No: Phone: Mobile: Email:

Paid Tk. 400/- for Final Transcript and Provisional Certificate (Money Receipt, in original, together with previous Academic Transcript & Certificate to be attached with the application).

Paid Tk. 1000/= for Final Transcript and Original Certificate (Money Receipt, in original, together with previous Academic Transcript & Certificate to be attached with the application).

Nature of Correction

Incorrect:

.....

Correct:.....

.....

Signature of Student

Date:

- NB:**
- (i) **Attested copies of all Certificates with Mark-sheets/Transcripts of SSC, HSC and degree examinations & 1 copy photo must be submitted with the application.**
(No Certificates & Mark sheet will be accepted without attestation)
 - (ii) **No substitute is allowed to take delivery of the Transcript and Provisional Certificate.**